



Price Brothers Management Vendor Partnership

Dear Vendor:

Welcome to the Price Brothers Management Company as a new vendor.

The purpose of the Vendor Partnership Packet is to keep you, our valued vendor partner, better informed. We recognize that by developing comprehensive procedures document such as this, the benefits can only be fully realized when both parties are committed.

The Vendor Partnership Packet sets forth our terms and conditions along with our operational requirements of our vendor partners in order to sell merchandise and services to Price apartment communities or related entities. These procedures are intended to communicate Price Brothers Management vendor relationship requirements. The procedures will help you understand what we are trying to accomplish. Any questions, suggestions, etc. as to how we can continue to improve our relationship are welcome.

Adherence to all of these terms and conditions are your responsibility. It is imperative that you review the procedures and implement whatever changes are necessary to meet our business requirements. Failure to meet these requirements can result in delays in getting your product or service to our customers or delays in issuing payment to you. These procedures and forms are subject to periodic change by Price Brothers Management.

Our Web site – www.pricebrotherskc.com is intended to keep you, our vendor partner, up-to-date regarding the requirements for conducting business with Price Brothers Management Company. This site contains the latest version of the Vendor Partnership terms and conditions. The most recent changes are always available under About Us on the Vendor Resources page. This electronic format allows you the ability to download the documents via the use of Acrobat® Reader. Please feel free to disseminate these requirements to members of your business organization who may not have access to the Internet. Any questions on how to download this document should be directed to your Internet administrator or you can email webmaster@pricebrotherskc.com for assistance.

Thank you.

Price Brothers Management

Enc. New Vendor Setup Forms (Indemnification Agreement, Vendor Setup Form, Certificate of Insurance (Example), W9, Fair Housing Document.